



## **Formation of Club/Society**

- 1 All Clubs & Societies of NUST must be registered and approved by the Student Affairs Directorate. Students can propose new Club/Society except those which are sectarian/politically/religious/ethnicity based or believed to be a repetition of the existing Clubs/Societies of NUST. A Proposal must be submitted to the Director of Student Affairs for commissioning a new Club/Society.
- 2 Student Affairs Directorate will seek approval for the Club/Society to be formed from the competent authority. The Club/Society proposal should consist of:
  - 2.1 Name of the Club/Society (all clubs/societies name MUST start with 'NUST').
  - 2.2 Club/Society Logo.
  - 2.3 Goals/Objectives of the Club/Society.
  - 2.4 Office Bearers list with details (Name, Student ID, Programme, Email address and Signature) \*Office Bearers MUST have minimum stay at NUST.
  - 2.5 Duties of the Office Bearers.
  - 2.6 Faculty Sponsor details (Name & School).
  - 2.7 Roles of the Faculty Sponsor(s).
  - 2.8 Annual General Meeting (AGM).
  - 2.9 Proposed events/activities for the year.
  - 2.10 Any other relevant information.
  - 2.11 Signature of President (Prepared/Checked by) & concerned School Principal and Faculty Sponsor (Recommended by).
- 3 **Dismissal:** During tenure if any student while performing the duties of OB is found academically weak / involved in misconduct / discipline shall be dismissed from the appointment by Competent Authority on the recommendations of SA Dte.

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### **Formation of Club/Society Process Diagram**

